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To Whom It May Concern:

## **Jill Holmquist**

I have known Jill Holmquist for five years and it is my pleasure to write this reference letter for her. I have known her both as a friend and as a co-worker over this time.

Jill is an extremely hard worker. When presented with an exciting challenge, she is extremely motivated and dedicated to achieving a success. She has strong communication skills, especially in writing and editing.

While working at Xemics, I was able to observe her ability to work in a team. She quickly established good working relationships with the key persons in her department with whom she had to work closely. She also worked well with others outside her department.

Jill is a highly organized person who is able to set priorities and focus on the important tasks.

I have no hesitation in recommending Jill to a prospective employer.

Evan Rohr

Vice President, Finance & Administration

Xemics SA